

Title: DEPUTY GENERAL MANAGER - RESOURCES

Salary: Band B
Effective Date: 10/01/15
FLSA Designation: Exempt

GENERAL DESCRIPTION

Under general direction of the General Manager/General Counsel or Chief Operating Officer, plans, organizes, and directs all water resource activities of the District including preservation and restoration of Federal contract water supply, acquisition of supplemental water supplies, administration and scheduling of water deliveries, power, drainage, groundwater and water conservation. This is an "at-will management" position which serves at the discretion of the General Manager/General Counsel.

EXAMPLES OF WORK PERFORMED

The information listed below is meant to serve as examples of the job duties and responsibilities for positions in this classification. This list is neither inclusive nor exclusive, but indicative of several types of duties performed.

1. Recommends and participates in the development and implementation of District goals, objectives, priorities, and policies.
2. Formulates, directs, and reviews the implementation of specific Divisional goals, objectives, priorities, and policies for diverse resource activities.
3. Plans, directs, and reviews the work of the Division.
4. Develops, analyzes, interprets, and administers District policies.
5. Develops and implements work and cost control standards and guidelines for the Division.
6. Renders decisions and provides general direction to staff.
7. Manages and directs staff in the administration of the Federal water supply contract and short term water supply.
8. Plans, directs and manages Power and Water Resources Pooling Authority activities and District energy programs.
9. Implements systems and procedures required by District policies, Federal and State statutes, and/or regulatory agencies.
10. Directs and participates in negotiation of long term water supply transactions and conveyance agreements.

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11. Develops, administers and controls the Divisional budget.
12. Confers with other agencies and government representatives on specific and general matters.
13. Directs and participates in the preparation and review of ongoing and special studies and reports to include environmental documents prepared by various other organizations.
14. Serves as liaison or representative on committees, commissions, task forces, or meetings.
15. Assists in the formulation and implementation of specific administrative policies and long range plans for the District.

CLASSIFICATION REQUIREMENTS

Education and Experience: Any combination of equivalent education and experience that has led to the acquisition of the knowledge required by the position. A typical way of acquiring the knowledge would be:

A Bachelor's Degree in Civil, Agricultural, or Environmental Engineering, Business Administration, or a related field, **and** seven (7) years of increasingly responsible experience in the field of water resources planning and administration.

Knowledge of:

- Local, state, and federal policies and regulations related to water resources management.
- Principles and practices of long and short term water transactions.
- Water rights, transfers, resources planning and management.
- Principles and practices of management, supervision and budgeting.
- The operation of computer systems and equipment.
- Principles of National Environmental Policy Act, California Environmental Quality Act, and Endangered Species Act compliance requirements.
- Water conservation and management practices including plant-soil-water relationships.
- Surface and subsurface drainage principles and practices.
- Irrigation principles and practices, including wastewater reuse.
- Principles and practices of power regeneration and energy conveyance systems.

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WORKING CONDITIONS

- Possess physical characteristics to perform the critical and important duties of the job.
- Work hours other than normal work schedule.

STANDARD REQUIREMENTS

- Possession of a valid Class C California Driver's license with and a driving record acceptable to the District's automobile insurance provider is required.
- Possession of a valid certification of registration as a Professional Engineer issued by the State Board of Registration for Civil and Professional Engineer is desirable.